

WILEY

Wiley Digital Textbook

Wiley電子教科書使用指南



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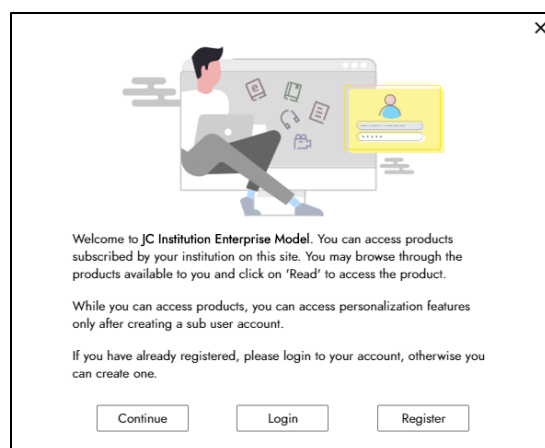
1 Wiley電子教科書

這單元介紹如何進入Wiley電子書系統及引導新手使用者來使用Wiley Digital Textbook平台的書籍與已訂閱的機構資源。

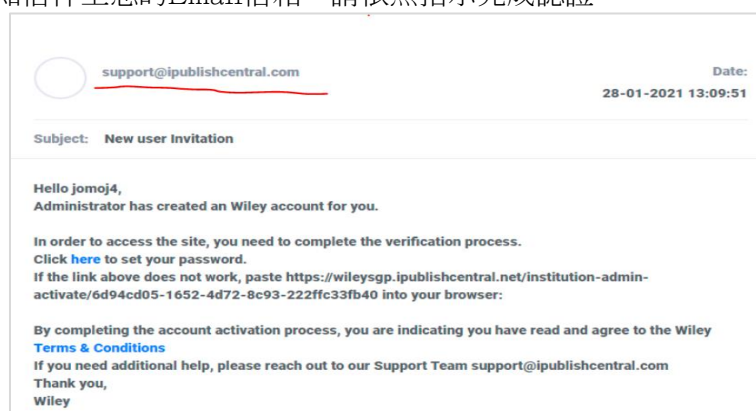
1.1 學生要如何進入電子書系統?

這部分介紹使用者如何透過eLibrary系統，使用機構已訂閱的書籍。

1. 在瀏覽器上用你的機構版IP打開Wiley Digital Textbook網站
2. 機構IP認證成功後，系統便會自動轉至個人帳戶的登入或註冊頁面

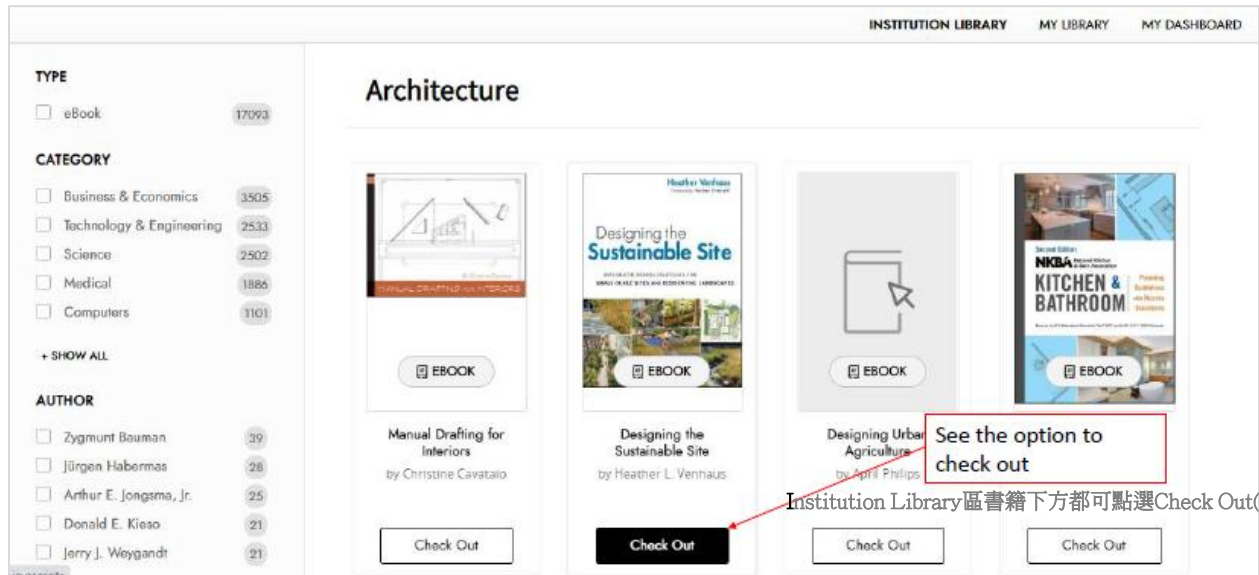


3. 按下“註冊”來建立新帳戶
系統會自動發通知信件至您的Email信箱，請依照指示完成認證

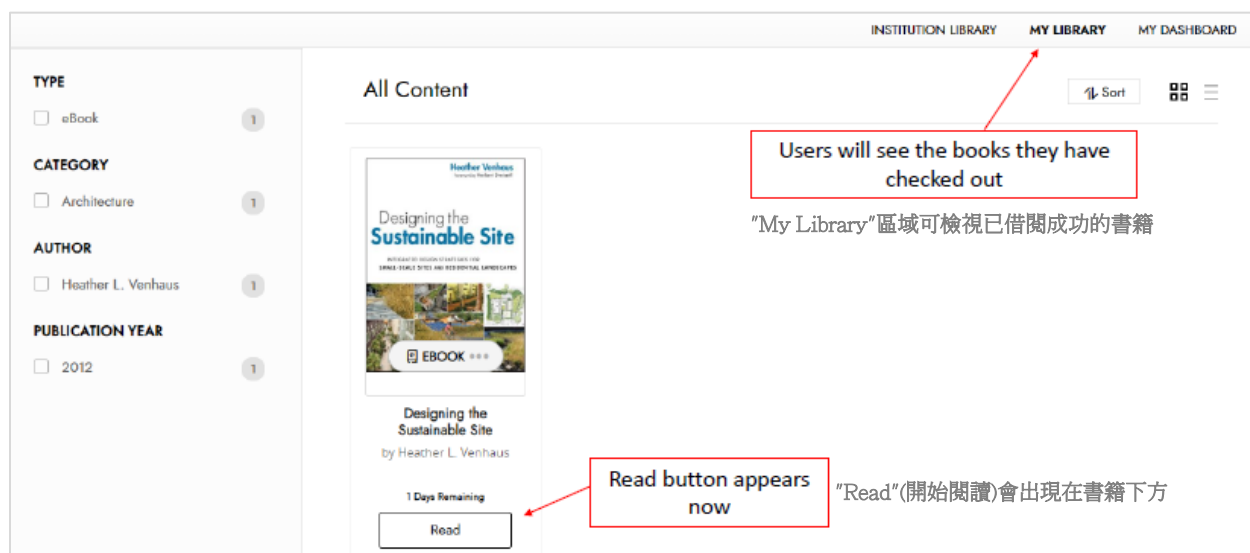


4. 若您已註冊過個人帳戶，請點選“Login”
登入成功後，點選右上排“**Institution Library**”鍵，便能瀏覽並挑選閱讀機構所訂閱的所有書籍

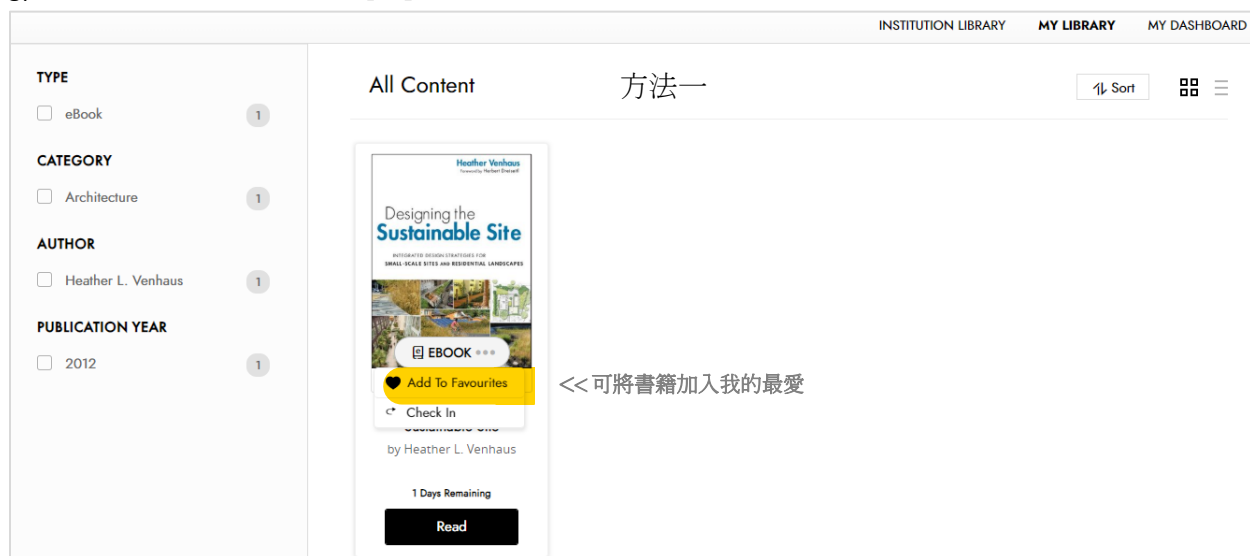
5. 點選“Check Out” 來選擇欲借閱之書籍



6. 在 “My Library” 部分，使用者能看到他們已選擇要閱讀的書籍
7. 再點選 “Read” 來閱讀此書



8. 要還書時點選書籍下方 [...] 選擇 “Check In” (還書)

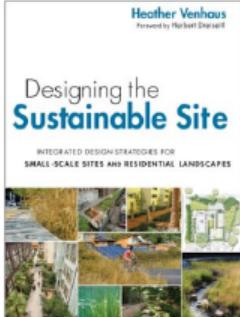


eBook

Designing the Sustainable Site

方法二

PRODUCT OVERVIEW



Product Info
 by Heather L. Venhaus(Author), Herbert Dreiseitl(Foreword by)
 ISBN : 9781118183434
 Publication Date : 23-03-2012
 Language : English
 No. of Pages : 256
 Available for reading till 16 Jul 2020 (1 days remaining)

點開書籍，點選“Check in”(還書)

Check in the book from product details page

Read Check In

The full-color, practical guide to designing sustainable residential landscapes and small-scale sites

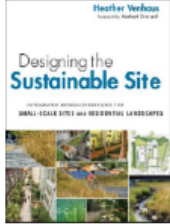
"Going green" is no longer a choice; it's a necessity. Developed landscapes have played a significant role in exacerbating the environmental and social problems that threaten humanity; however, they can also be part of the solution. *Designing the Sustainable Site: Integrated Design Strategies for Small-Scale Sites and Residential*

[...Show More](#)

INSTITUTION LIBRARY MY LIBRARY MY DASHBOARD

All Content

從方狀顯示切換至條列式顯示 Sort



Designing the Sustainable Site
 by Heather L. Venhaus

Available for reading till 16 Jul 2020 (1 days remaining)

Read Check In

Use the List view in My Library

Check in the book from product details page

下滑至書籍旁，點選“Check in”(還書)

The full-color, practical guide to designing sustainable residential landscapes and small-scale sites

"Going green" is no longer a choice; it's a necessity. Developed landscapes have played a significant role in exacerbating the environmental and social problems that threaten humanity; however, they can also be part of the solution. *Designing the Sustainable Site: Integrated Design Strategies for Small-Scale Sites and Residential*

[...Show More](#)

2 搜尋 & 瀏覽

使用者能自由地搜尋及瀏覽在 "Institution Library" 內的所有書籍。

2.1 基本搜尋

在網站內基本搜尋欄位上輸入關鍵字後，下方會自動顯示配對的相關書籍名稱。

在搜尋欄輸入



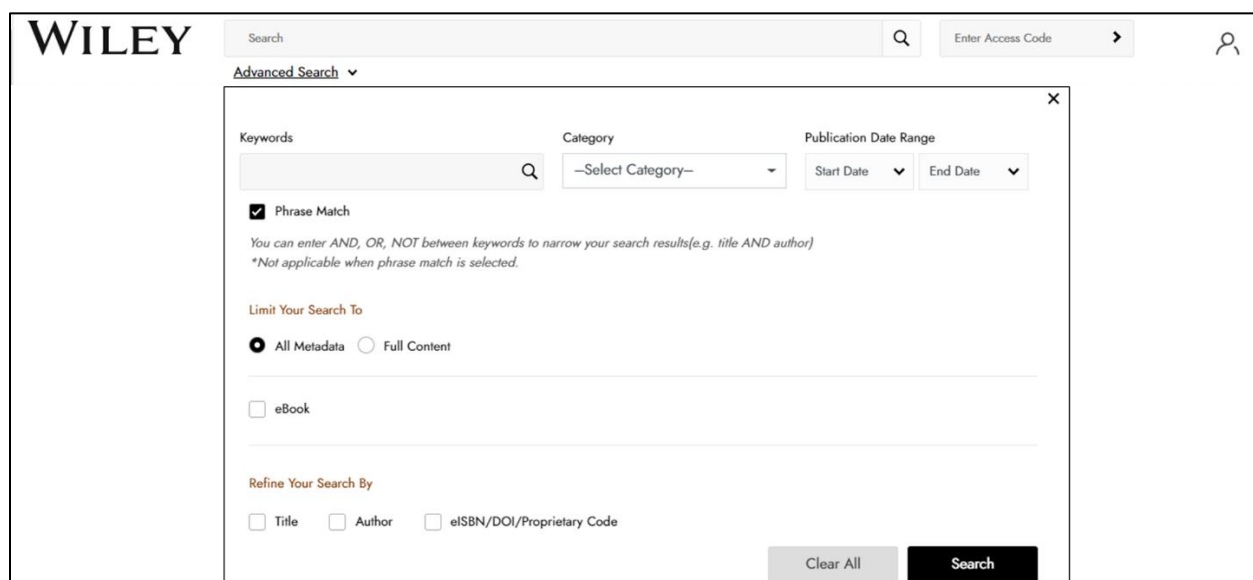
系統會顯示較接近的書名

2.2 進階搜尋

進階搜尋能選擇個別不同的設定，如布爾搜尋(Boolean search)，來幫助使用者找到最符合自己需求的書籍。

進階搜尋的選項包含-

- 布爾搜尋 – 使用關鍵字+ AND/OR/ NOT 選項來縮小搜尋範圍 (無法同時使用片語搜尋模式)
- 片語搜尋 – 以書籍內文片語搜尋
- 搜尋類別 (主題), 出版日期範圍, 書名, 作者, ISBN
- 全文搜尋



Advanced Search

Keywords:

Category:

Publication Date Range:

Phrase Match

You can enter AND, OR, NOT between keywords to narrow your search results(e.g. title AND author)
*Not applicable when phrase match is selected.

Limit Your Search To

All Metadata Full Content

eBook

Refine Your Search By

Title Author eISBN/DOI/Proprietary Code

2.3 篩選選項

使用者也能使用頁面左邊顯示的欄位，來篩選特定的書籍 — 主題/類別, 作者名, 出版年

CATEGORY

- Business & Economics 3500
- Technology & Engineering 2530
- Science 2502
- Medical 1885
- Computers 1096

+ SHOW ALL

AUTHOR

- Zygmunt Bauman 39
- Jürgen Habermas 28
- Arthur E. Jongsma, Jr. 25
- Jerry J. Weygandt 22
- Donald E. Kieso 21

+ SHOW ALL

PUBLICATION YEAR

- 2013 3153
- 2014 2142

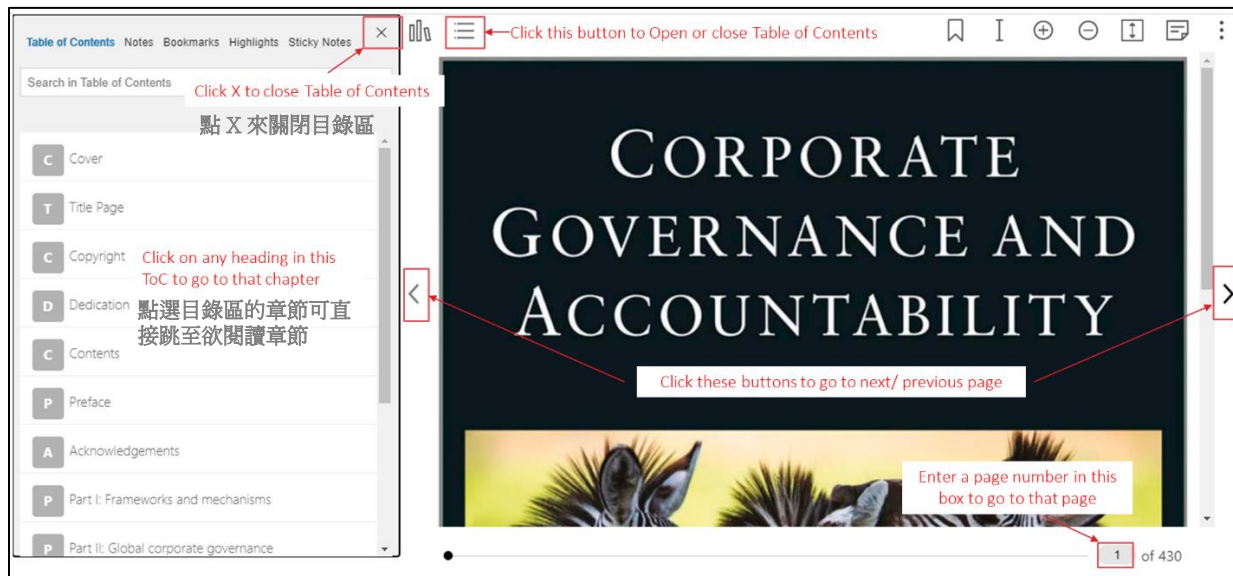
3 閱讀 & 個人化內容

Wiley 電子書平台支援 ePDF 及 ePUB 檔案格式。儘管這兩種文件格式的用戶界面略有不同，但平台具有以下增強這兩種格式的用戶閱讀體驗的功能。

3.1 導覽 & 搜索

讀者可以使用左上排的目錄選項，書籍頁面左右邊下一頁/上一頁按鈕，頁碼，在書中搜索(章節/關鍵字搜尋)來快速瀏覽書籍。

點選來打開/關閉目錄欄位

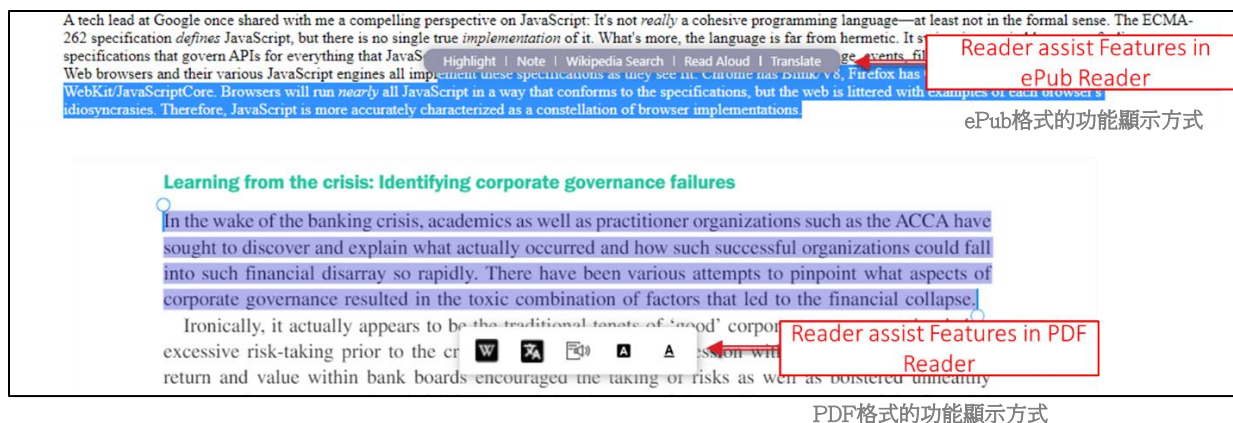


點選此圖示打開搜尋功能



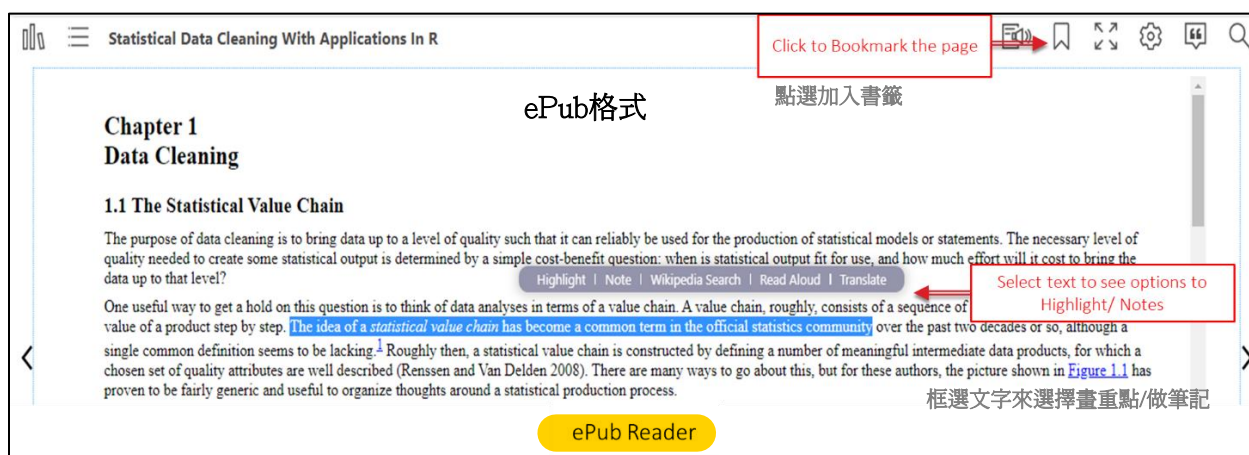
3.2 讀者輔助功能

Wiley 電子書閱讀介面有幫助讀者閱讀的功能 — 包含維基百科(可閱讀延伸內容), 翻譯功能(可框選欲翻譯區塊及選擇想翻譯的語言), 朗讀功能(朗讀框選區域)

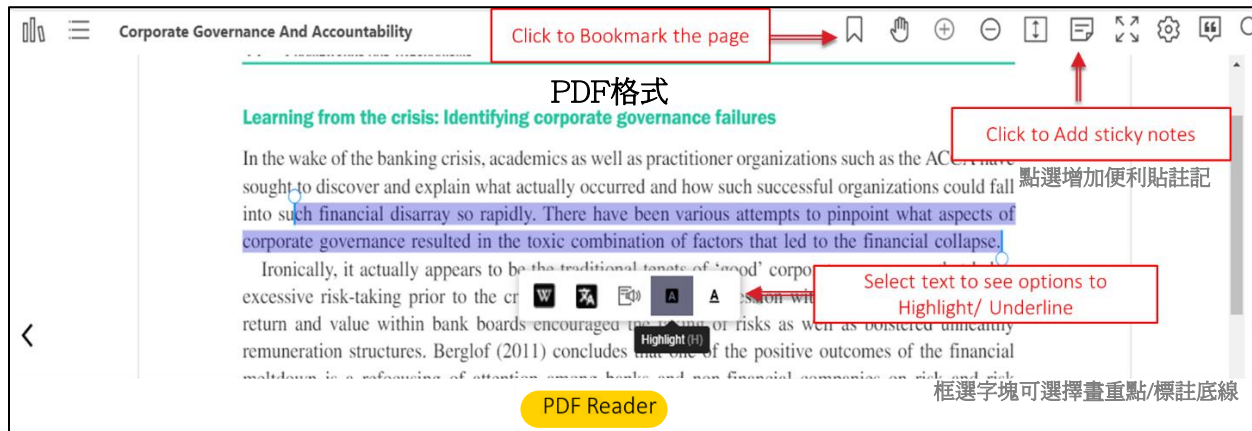


3.3 個人化功能

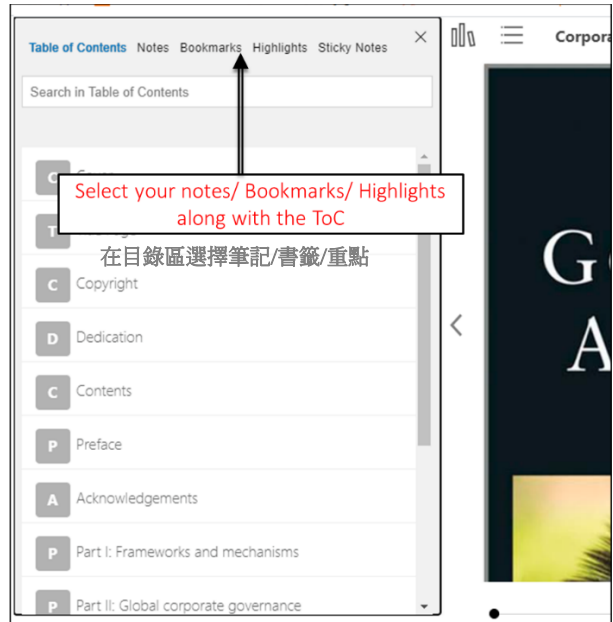
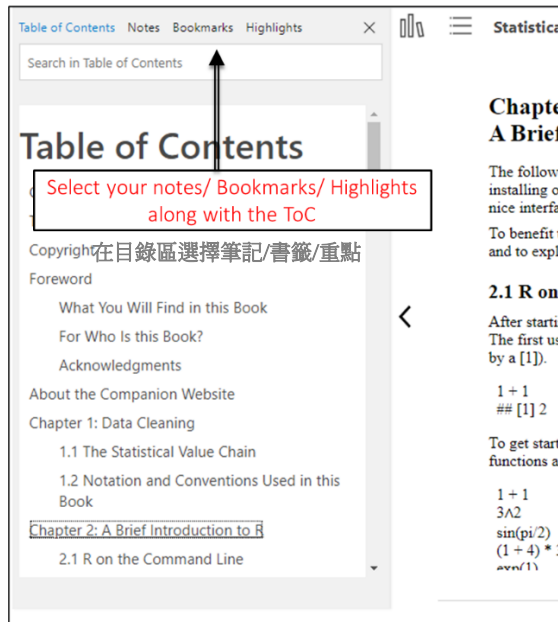
Wiley 電子書能幫助讀者個人化其電子書內容的功能 — 包含畫重點、便利貼註記、及加書籤方便未來查找等。



點選加入書籤



一旦做了註記，筆記、書籤、畫線等資料便可在目錄旁的區塊看到。



4 個人化內容典藏區 & 功能儀表板

4.1 我的儀表板

在我的儀表板頁面區，可以管理個人資料 — 使用者姓名 & 更改密碼。此頁面也有讀者閱讀所有書籍的書籍筆記，書籤，畫重點等的紀錄。

讀者也可以將 Wiley 電子教科書平台中的書籍筆記、書籤、畫重點等匯出使用。

我的功能儀表板

The screenshot shows the 'Manage Profile' page. At the top right, there are navigation links: HOME, EXPLORE, MY LIBRARY, and MY DASHBOARD (highlighted in red). On the left sidebar, the user's name 'Chaitra' is displayed with a profile picture 'C' and the text 'Last logged in 06/21/2020'. Below this, there are menu items: 'MANAGE PROFILE' (highlighted in yellow), '個人資料管理', 'MY NOTES', 'MY HIGHLIGHTS', and 'MY BOOKMARKS'. The main content area is titled 'Manage Profile' and has two tabs: 'MANAGE PROFILE' (selected) and 'CHANGE PASSWORD'. The 'MANAGE PROFILE' tab contains two text input fields: 'First Name' with the value 'Chaitra' and 'Last Name' with the value 'Jagadish'. An 'Update' button is located at the bottom right of the form.

The screenshot shows the 'My Highlights' page. The left sidebar is identical to the previous screenshot, but 'MY HIGHLIGHTS' is highlighted in yellow. The main content area features a dark grey summary bar at the top with the text 'Content accessed in last 30 days' and a large orange number '18'. To the right of this bar are three icons with counts: a document icon for 'Notes' (0), a bookmark icon for 'Bookmarks' (6), and a highlighter icon for 'Highlights' (5). Below the summary bar, there is a search bar labeled 'Search in Highlights' and buttons for 'Export Highlights', 'Sort', and 'Filter'. A list of highlights is shown below, with the first entry: 'Created on 10/06/2020', 'The topics discussed in this book relate to a variety of subfields in mathematics, logic, statistics, computer science, and programming. This broad range of fields makes coming up with a consistent no...View More', and a book cover for 'Statistical Data Cleaning with Applications in R' with a 'DELETE' button.

5 離線使用－手機 APP

5.1 App簡介

Wiley 電子教科書App提供直覺式操作及方便使用的介面。此介面提供安全且能離線使用的資源，能輔助研究人員、專家及學生挖掘所需要的學術性內容。

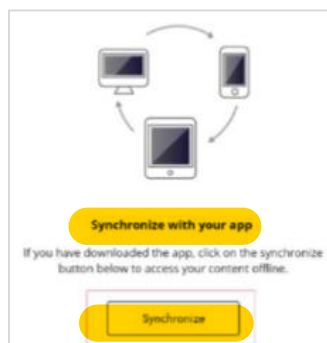
5.2 使用入門

在手機或平板上下載 & 安裝 Wiley eText apps

1. Android - <https://play.google.com/store/apps/details?id=com.wiley.WileyEducation.WileyeText>
2. iOS - <https://apps.apple.com/us/app/id1523684519>
3. 於手機上的瀏覽器內打開 eLibrary
4. 登入後。點選個人檔案圖示旁的同步“sync”鍵(如下圖)



5. 接下來會跳出請您確認是否同步兩邊裝置上的資料。點選“Synchronize” (同步) 後便會自動登入。



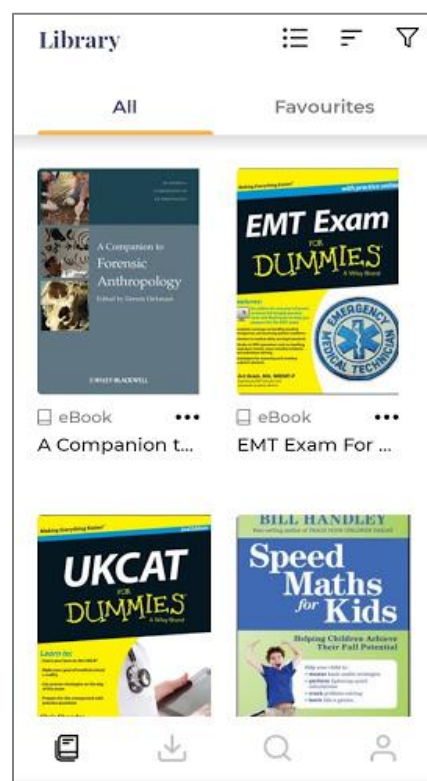
App與帳戶同步

6. Apps 會自動進入“My Library”，進入後便可自由閱讀書目。
請注意，第一次使用 eText app 時，一定得同步完成才能使用。若
您已登入過 – 便可直接閱讀 “My Library” tab 內的書目。

5.3 首頁

主頁的功能區分為以下：

- **Library:** 可瀏覽個人已選定且已加入書櫃的書籍
- **Favourites:** 儲存個人喜歡的書目
- **Downloads:** 下載書目以便離線閱讀
- **Search:** 在搜尋欄使用關鍵字或作者資訊搜尋書籍
- **Account Profile:** 管理個人帳戶資料 — 編輯名字，變更密碼



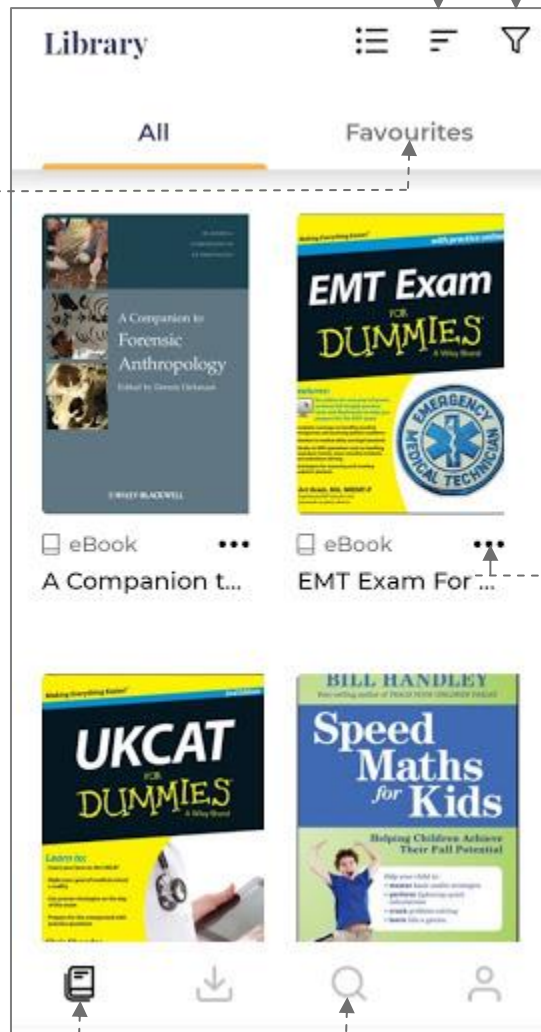
5.4 基本導覽

在 Wiley Digital Textbook Library 有提供許多瀏覽及搜尋的方式:

選擇按照字母或最新選閱的書籍
排序

選擇的最愛書籍會出現在此區

在這裡可以看到您已選閱的書目
(書櫃區)



可用以下做篩選:

- 目錄類型
- 書名
- Metadata

點擊虛線來刪除最愛書目

直接點擊搜尋鍵搜尋或選擇進階搜尋功能

5.5 下載 eBook

Digital Textbook的下載及離線閱讀功能

- 移動到您想下載的書目並點擊書籍封面
- 點選下載
- 下載完成後，點選“閱讀”即可打開書籍

6 離線使用 – 電腦桌機版

6.1 使用入門

下載並安裝 Wiley 電子書 apps 至您的電腦

macOS, Windows

1. 進入官網首頁
<https://wileysgp.ipublishcentral.net/home>
2. 移至最下方，點選連結下載 Wiley 電子書桌機版App
3. 點兩下打開 Wiley電腦檔案.exe，依循指示安裝
4. 找到安裝後的 Wiley 電子書檔案位置
5. 點兩下打開使用

請在線上版點選右上角同步 “sync” 鍵更新App版本資訊。

The image shows a screenshot of the Wiley website. At the top, there is a search bar with the text "WILEY" on the left and "Advanced Search" below it. To the right of the search bar is a button labeled "進入官網" (Go to Website) and a search icon. Further right is a field for "Enter Access Code" and a user profile icon. Below the search bar is a large banner with the text "For the digital nomads" and "Resume learning on the go anywhere, anytime with online & offline mobile access". Below the banner is a section titled "Best Sellers" with five book covers: "KAPLAN & GILL & ...", "WILEY-COOPERATIVE ...", "MATERIALS SCIENCE AND ENGINEERING", "MICROECONOMICS", and "DECCADHU METLINDO". At the bottom of the screenshot is a large teal banner with the text "移至官網最下方，透過下方連結下載" (Go to the bottom of the website, download through the links below). Below this is the text "DOWNLOAD APP | Access Your content on the go!" and "Now, you can download the app available through the App Store / Play Store and access your subscribed content anytime, anywhere, and on any device." At the bottom of the teal banner are three buttons: "GET IT ON Google Play", "Download on the App Store", and "Download for Windows". To the right of the buttons is an illustration of a hand holding a smartphone with a checkmark on the screen, and a laptop with a checkmark on the screen.